

**HONORABLE NATALIE CARSON
DE WITT COUNTY CLERK**

**PUBLIC RECORDS FEE SCHEDULE
REVISED JANUARY 1, 2024**

REAL PROPERTY RECORDING/OFFICIAL PUBLIC RECORDS RECORDING :		
Clerk Recording Fee for First Page of Document	Local Government Code §118.011(a)(2)	\$5.00
Records Management & Preservation Fund	Local Government Code §118.011(b)(2)	\$10.00
Record Archive Fee (Commissioners Court Order #2015-018)	Local Government Code §118.025	\$10.00
Total for First page of document		\$25.00
Each Additional Page(s) of Document Being Recorded	Local Government Code §118.011(a)(2)	\$4.00
ADDITIONAL RECORDING FILING FEES (IF APPLICABLE):		
Indexing fee for each name in excess of 5 names	Local Government Code §118.011(a)(2)(D)	\$0.25
No Heading Top of 1st Page	Local Government Code §191.007(c)(h)	Double filing fee for that page
No Grantee Address	Property Code §11.003	Double filing fee or \$25.00 whichever is greater
Illegible Page	Local Government Code §191.007(d)(h)	Double filing fee for that page
Names Not Printed Under Signatures	Local Government Code §191.007(e)(h)	Double filing fee for that page
Assumed Name Certificates/Withdrawal of Assumed Name Certificate		
Clerk Recording Fee <i>(Includes indexing of 2 names: Business Name & 1 Owner Name)</i>	Business and Commerce Code 71.155	\$3.00
Records Management & Preservation Fund	Local Government Code §118.011(b)(2)	\$10.00
Record Archive Fee (Commissioners Court Order #2015-018)	Local Government Code §118.025	\$10.00
Total		\$23.00
Each Additional Owner Name Indexed	Business and Commerce Code 71.155(a)(2)	\$0.50
Federal Tax Lien & Release of Federal Tax Lien		
Clerk Recording Fee	Property Code §14.005	\$10.00
Records Management & Preservation Fund	Local Government Code §118.011(b)(2)	\$10.00
Record Archive Fee (Commissioners Court Order #2015-018)	Local Government Code §118.025	\$10.00
Total		\$30.00

State Tax Lien & Release of State Tax Lien (Filed by State Agency)		
Clerk Recording Fee	Local Government Code §118.011(a)(2)	\$5.00
Records Management & Preservation Fund	Local Government Code §118.011(b)(2)	\$10.00
Total		\$15.00
UCC Financing Statements		
<p><i>Business & Commerce Code §9.501: Effective July 1, 2001, the County Clerks office no longer accepts UCC filings except in the Real Property Records if the collateral is timber, mineral, oil & gas.</i></p> <p><i>County Clerk's office - the filing or recording of a mortgage on the related real property if:</i></p> <p><i>1) the collateral is as-extracted collateral or timber to be cut; or</i></p> <p><i>2) the financing statement is filed as a fixture filing and the collateral is goods that are or are to become fixtures</i></p> <p><i>All other UCC filings are filed with the Texas Secretary of State.</i></p>		
1-2 PAGES:		
Clerk Recording Fee	Business & Commerce Code §9.525	\$15.00
Records Management & Preservation Fund	Local Government Code §118.011(b)(2)	\$10.00
Record Archive Fee (Commissioners Court Order #2015-018)	Local Government Code §118.025	\$10.00
Total		\$35.00
3 OR MORE PAGES:		
Clerk Recording Fee	Business & Commerce Code §9.525	\$30.00
Records Management & Preservation Fund	Local Government Code §118.011(b)(2)	\$10.00
Record Archive Fee (Commissioners Court Order #2015-018)	Local Government Code §118.025	\$10.00
Total		\$50.00
Plats (18x24)		
Clerk Recording Fee	Local Government Code §118.011(c)	\$30.00
Records Management & Preservation Fund	Local Government Code §118.011(b)(2)	\$10.00
Record Archive Fee (Commissioners Court Order #2015-018)	Local Government Code §118.025	\$10.00
Total		\$50.00
Larger Plats (up to 24x36) are double the filing fee		\$80.00
Cattle Brands		
Clerk Recording Fee	Local Government Code §118.011(a)(9)	\$5.00
Records Management & Preservation Fund	Local Government Code §118.011(b)(2)	\$10.00
Record Archive Fee (Commissioners Court Order #2015-018)	Local Government Code §118.025	\$10.00
Total for one location on animal		\$25.00
Plus: Each Additional Location on Animal		\$5.00

MISCELLANEOUS OFFICE FEES:		
Foreclosure Notice (Posting)	Property Code §51.002 &	
Clerk Posting Fee	Local Government Code §118.011(c)	\$2.00
Total		\$2.00
Non-Certified Copies		
Non-certified Copy Fee - Printed on Paper (Per Page or Part of Page)	Local Government Code §118.011(4)(A)	\$1.00
Non-certified Copy Fee - Paper Document Converted to Electronic Format (Per Page or Part of Page)	Local Government Code §118.011(4)(B)	\$1.00
Non-certified Copy Fee - Electronic Copy of an Electronic Document	Local Government Code §118.011(4)(C)(i&ii)	Each document up to 10 pages in length is \$1.00; Each page or part of a page of a document over 10 pages is \$0.10
Certified Copies		
Copy Fee - Printed on Paper (Per Page or Part of Page)	Local Government Code §118.011(3)(B)	\$1.00
Clerk's Certification Fee	Local Government Code §118.011(3)(A)	\$5.00
Federal Tax Lien Search (Must be in Writing)	Property Code §14.005 & Business Commerce Code 9.525(d)	\$15.00
Certified Copy of School Record	Local Government Code §118.011(c)	\$2.00
Protested Beer Application	Alcohol Beverage Code §61.31	\$25.00
Certification of Wet/Dry Area for Beer & Wine Permits	Local Government Code §118.011(a)(3)	\$5.00