

**MINUTES OF THE COMMISSIONERS COURT OF DE WITT COUNTY, TEXAS  
REGULAR MEETING – DECEMBER 9, 2024**

DeWitt County Commissioners Court met in regular session December 9, 2024 at 9:00 a.m. in the County Courtroom at the DeWitt County Courthouse in Cuero, Texas, with the following members present:

County Judge Daryl L. Fowler  
Commissioner Ryan Varela, Precinct No. 1  
Commissioner James B. Pilchick Sr., Precinct No. 2  
Commissioner James Kaiser, Precinct No. 3  
Commissioner Brian Carson, Precinct No. 4

**Call to Order; Pledge of Allegiance & Invocation**

Judge Fowler called the meeting to order and led everyone in the pledge of allegiance. Mr. Carson gave the invocation.

**New Business:**

**4H Update (No. 1)**

Court received Quarterly 4H update from DeWitt County Extension Agent Candace Williamson, Ambassadors Ella Jander, Andrew Hahn, Caleb Keller and Gunner Frank.

**TXDOT County Assistance Program (No. 2)**

MOTION: Mr. Pilchick made a motion to receive TXDOT County Assistance Program funding for FY2025 allocation amount of \$25,748.00 and to be split equally among all four (4) precincts. Mr. Kaiser seconded the motion. Motion carried on a vote of 5-0.

**Local Government Solutions (LGS) License Agreement Addendum 3 (No. 5)**

MOTION: Mr. Kaiser made a motion to approve the Non-Exclusive License and Service Agreement Addendum No. 3 between DeWitt County and Local Government Solutions (LGS) for use in the County Attorney Office, Contract Identification Number LGS17-0074-03. Mr. Pilchick seconded the motion. Motion carried on a vote of 5-0.

**Appointment of Drainage District Commissioners (No. 6)**

MOTION: Mr. Kaiser made a motion to re-appoint Drainage District Commissioners Doug Sethness, Larry Coppedge and John Varela for a two (2) year term. Mr. Pilchick seconded the motion. Motion carried on a vote of 5-0.

#### **Employee Uniform Agreements (No. 4)**

MOTION: Mr. Pilchick made a motion to approve the agreement from UniFirst for employee uniform and supply services for the courthouse and annex. Mr. Kaiser seconded the motion. Motion carried on a vote of 5-0.

#### **Aerial Fireworks Ban (No. 3)**

MOTION: Mr. Pilchick made a motion to approve aerial fireworks ban for the December fireworks season in the unincorporated areas of DeWitt County pursuant to Local Government Code 352.051, Court Order No. 2024-067. Mr. Carson seconded the motion. Motion carried on a vote of 5-0.

#### **Continuity Committee (No. 7)**

MOTION: Mr. Kaiser made a motion to approve the formation of a committee to develop an All-Hazard Comprehensive County Continuity Plan with the members consisting of Billy Jordan County EMC, Neomi Williams the County Auditor, Desirac Poth-Garibay the DeWitt County Treasurer, Ashley Hunt the County Human Resources Director, Joey Trungale the County IT Director and Lisa Campos the Nurse Manager with the DeWitt County Health Department. Mr. Pilchick seconded the motion. Motion carried on a vote of 5-0.

#### **Temporary Right of Way (No. 8)**

MOTION: Mr. Varela made a motion to approve application permit from EOG Resources Inc. for installation of a temporary water line along Hahn Road in Commissioner Precinct No. 1. Mr. Carson seconded the motion. Motion carried on a vote of 5-0.

#### **Temporary Right of Way (No. 9)**

MOTION: Mr. Kaiser made a motion to approve application for temporary right of way permit from Tetra Technologies Inc. for installation of a temporary water line along Eckhart Road in Commissioner Precinct No. 3. Mr. Pilchick seconded the motion. Motion carried on a vote of 5-0.

#### **Temporary Right of Way (No. 10)**

MOTION: Mr. Kaiser made a motion to approve temporary right of way agreement from Tetra Technologies Inc. for installation of 2 temporary water lines along Seiler Road in Commissioner Precinct No. 3. Mr. Pilchick seconded the motion. Motion carried on a vote of 5-0.

#### **Receive and Award Bid (No. 11)**

MOTION: Mr. Kaiser made a motion to receive and award a bid to Econo A/C and Refrigeration for the replacement of HVAC systems in the Jail for the Sheriff's Office at a price

of \$53,000.00, Bid #2025-0005. Mr. Pilchick seconded the motion. Motion carried on a vote of 5-0.

**County Auditor's Deposit Receipt Audit for November 2024 (No. 12)**

MOTION: Mr. Kaiser made a motion to receive De Witt County Auditor's Deposit Receipt Audit Report, pursuant to Local Government Code, Chapter 115. Mr. Pilchick seconded the motion. Motion carried on a vote of 5-0.

**County Auditor's Payroll Audit Report for November 2024 (No. 13)**

MOTION: Mr. Kaiser made a motion to receive De Witt County Auditor's Payroll Audit Report, pursuant to Local Government Code, Chapter 115. Mr. Pilchick seconded the motion. Motion carried on a vote of 5-0.

**County Auditor's Jail Commissary Audit Report for FY 2024 (No. 14)**

MOTION; Mr. Kaiser made a motion to receive De Witt County Auditor's Jail Commissary Audit Report for FY 2024, pursuant to Local Government Code, Chapters 115 and 351. Mr. Pilchick seconded the motion. Motion carried on a vote of 5-0.

**County Auditor's Inventory of Fixed Assets Audit Report for County Treasurer (No. 15)**

MOTION: Mr. Kaiser made a motion to receive De Witt County Auditor's Inventory of Fixed Assets Audit Report for the County Treasurer, pursuant to Local Government Code, Section 262.011(i). Mr. Pilchick seconded the motion. Motion carried on a vote of 5-0.

**County Auditor's Inventory of Fixed Assets Audit Report for the Human Resources Department (No. 16)**

MOTION: Mr. Kaiser made a motion to receive De Witt County Auditor's Inventory of Fixed Assets Audit Report for the Human Resources Department, pursuant to Local Government Code, Section 262.011(i). Mr. Pilchick seconded the motion. Motion carried on a vote of 5-0.

**Monthly Report of Officials (No. 17)**

County Auditor Neomi Williams reported that the auditor's office received monthly reports from all officials except the 24<sup>th</sup> Judicial District Attorney's office.

MOTION: Mr. Kaiser made a motion to approve monthly report of officials. Mr. Pilchick seconded the motion. Motion carried on a vote of 5-0.

**County Auditor's Semi-Monthly Reports – November 19-30, 2024 (No. 18)**

MOTION: Mr. Kaiser made a motion to receive De Witt County Auditor's Reports, pursuant to Local Government Code, Chapter 114. Mr. Pilchick seconded the motion. Motion carried on a vote of 5-0.

**County Treasurer's Monthly Report (No. 19)**

MOTION: Mr. Pilchick made a motion to receive and approve report, approval of Order Approving Treasurer's Monthly Report, Court Order No. 2024-066. Mr. Kaiser seconded the motion. Motion carried on a vote of 5-0.

**Minutes (No. 20)**

MOTION: Mr. Kaiser made a motion to approve minutes of the previous term of court. Mr. Pilchick seconded the motion. Motion carried on a vote of 5-0.

**Accounts Payable (No. 21)**

MOTION: Mr. Kaiser made a motion to approve accounts payable. Mr. Pilchick seconded the motion. Motion carried on a vote of 5-0.

**Ratified Accounts Payable (No. 22)**

MOTION: Mr. Kaiser made a motion to approve ratified accounts payable. Mr. Pilchick seconded the motion. Motion carried on a vote of 5-0.

**Personnel Policy (No. 23)**

None

**Payroll Reports (No. 24)**

MOTION: Mr. Kaiser made a motion to receive and ratify payroll reports. Mr. Pilchick seconded the motion. Motion carried on a vote of 5-0.

**Jury Reports (No. 25)**

None

**Bonds (No. 26)**

Bond of Roy Kuester – Constable Precinct No. 1

MOTION: Mr. Kaiser made a motion to approve bond. Mr. Pilchick seconded the motion. Motion carried on a vote of 5-0.

**Courthouse/Annex/Museum Expenditures/Maintenance/Improvements (No. 27)**

MOTION: Mr. Kaiser made a motion to accept and approve the bid from D-Tyl Electric for maintenance on the clock at a price of \$2,660.00. Mr. Pilchick seconded the motion. Motion carried on a vote of 5-0.

MOTION: Mr. Kaiser made a motion to accept and approve the bid from Traditional Masonry LLC at the costs of \$24,395.00 for the work on the masonry around the courthouse. Mr. Pilchick seconded the motion. Motion carried on a vote of 5-0.

**Legislative Update (No. 28)**

Judge Fowler reported that he had a zoom meeting last Friday with Judge Sklar, Jackson County, and the clerk of Senate Finance Committee. It was strongly suggested to re-appropriate funds into the CTIF road grant program.

Craig Holzhauser sent Judge Fowler a bill that has been pre-filed in the House called SB 263. The bill is designed to reformulate the metrics in the CTIF grant.

**Discussion of Commissioner Precinct Operations (No. 29)**

Commissioner Precinct No. 1 reported on normal precinct operations besides FM 240 construction beginning.

Commissioner Precinct No. 2 reported on normal precinct operations.

Commissioner Precinct No. 3 reported on finishing up black topping Pete Jablonski Road; other than that routine maintenance work.

Commissioner Precinct No. 4 reported on finishing up on Arneckeville Road; other than that normal precinct operations. He reported that a land developer had contacted him about putting in a subdivision.

**Public Announcements/Comments (No. 30)**

None

**Adjourn (No. 31)**

MOTION: Mr. Kaiser made a motion to adjourn. [Adjourned at 10:39 a.m.]

**MINUTES OF THE COMMISSIONERS COURT OF DE WITT COUNTY, TEXAS  
REGULAR MEETING – DECEMBER 19, 2024**

DeWitt County Commissioners Court met in regular session December 19, 2024 at 9:00 a.m. in the County Courtroom at the DeWitt County Courthouse in Cuero, Texas, with the following members present:

County Judge Daryl L. Fowler  
Commissioner Ryan Varela, Precinct No. 1 (arrived late)  
Commissioner James B. Pilchick Sr., Precinct No. 2  
Commissioner Brian Carson, Precinct No. 4

**Call to Order; Pledge of Allegiance & Invocation**

Judge Fowler called the meeting to order and led everyone in the pledge of allegiance. Mr. Carson gave the invocation.

**New Business:**

**Appointment of Elections Administrator (No. 1)**

MOTION: Mr. Carson made a motion to ratify DeWitt County Elections Commission's decision to hire Deidra McCollum as the DeWitt County Elections Administrator effective January 6, 2025. Mr. Pilchick seconded the motion. Motion carried on a vote of 3-0.

**Traffic Patrol Supplement (No. 2)**

MOTION: Mr. Pilchick made a motion to receive Constable's Acknowledgment and Pledge in Support of Traffic Patrol Supplement from Roy Kuester effective January 1, 2025. Mr. Carson seconded the motion. Motion carried on a vote of 3-0.

**DeWitt County Historical Commission Appointments (No. 3)**

MOTION: Mr. Carson made a motion to receive the appointments of the DeWitt County Historical Commission members for the term of January 1, 2025 through December 31, 2026. Mr. Pilchick seconded the motion. Motion carried on a vote of 3-0.

**Liability Contribution and Coverage Declarations (No. 4)**

MOTION: Mr. Carson made a motion to increase the cybersecurity coverage to one (1) million. Mr. Pilchick seconded the motion. Motion carried on a vote of 3-0.

**Temporary Right of Way (No. 5)**

MOTION: Mr. Pilchick made a motion to approve permit application from Select Water Solutions for installation of two (2) temporary water lines along Rogge Seifert Road in Commissioner Precinct No. 3. Mr. Carson seconded the motion. Motion carried on a vote of 3-0.

**Temporary Right of Way (No. 6)**

MOTION: Mr. Carson made a motion to approve permit application from Burlington Resources for installation of a temporary water line along Schlenstedt Road in Commissioner Precinct No. 1. Mr. Pilchick seconded the motion. Motion carried on a vote of 3-0.

**Temporary Right of Way (No. 7)**

MOTION: Mr. Carson made a motion to approve permit application from Burlington Resources for installation of a temporary water line along Nessel Road in Commissioner Precinct No. 1. Mr. Pilchick seconded the motion. Motion carried on a vote of 3-0.

**Temporary Right of Way (No. 8)**

MOTION: Mr. Carson made a motion to approve permit application from Burlington Resources for installation of a temporary water line along Sievers Pit Road and Respondek Road in Commissioner Precinct No. 1. Mr. Pilchick seconded the motion. Motion carried on a vote of 3-0.

*Clerk's Note: Commissioner Precinct No. 1 Ryan Varela arrived at the meeting at 9:35 a.m.*

**County Auditor's Semi-Monthly Reports -- December 1 through December 12, 2024 (No. 9)**

MOTION: Mr. Pilchick made a motion to receive County Auditor's Reports. Mr. Carson seconded the motion. Motion carried on a vote of 4-0.

**County Auditor's Inventory of Fixed Assets Audit Report for the County Ag Extension Office (No. 10)**

MOTION: Mr. Carson made a motion to receive De Witt County Auditor's Inventory of Fixed Assets Audit Report for the Ag Extension Office, pursuant to Local Government Code, Section 262.011(i). Mr. Varela seconded the motion. Motion carried on a vote of 4-0.

**Accounts Payable (No. 11)**

MOTION: Mr. Varela made a motion to approve accounts payable Mr. Carson seconded the motion. Motion carried on a vote of 4-0.

**Ratified Accounts Payable (No. 12)**

MOTION: Mr. Varela made a motion to approve ratified accounts payable. Mr. Carson seconded the motion. Motion carried on a vote of 4-0.

**Payroll Reports (No. 13)**

MOTION: Mr. Varela made a motion to receive and approve payroll reports. Mr. Carson seconded the motion. Motion carried on a vote of 3-0.

**Bonds (No. 14)**

County Tax Assessor-Collector Ashley D. Mraz (2 bonds)  
Deputy County Tax Assessor-Collector Darryl Borth  
County Attorney A. Jay Condie  
Elections Administrator Deidra McCollum

MOTION: Mr. Varela made a motion to approve bonds. Mr. Carson seconded the motion. Motion carried on a vote of 4-0.

**Recess**

Court recessed until 1:30 p.m.

**Reconvene**

Court reconvened at 1:30 p.m.

**Feasibility Period Extension (Addendum No. 1)**

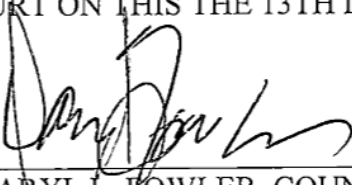
MOTION: Mr. Pilchick made a motion to extend the initial feasibility period in the Commercial Contract – Improved Property between Texan Store Properties LLC and the County of DeWitt for the property located at 33 FM 237, Yorktown, DeWitt County, Texas, part of the James Kimberling Survey A-283; and authorize an additional \$500 escrow payment to Guaranty Title of South Texas in order to initiate a 30 day extension of the original contract. Mr. Carson seconded the motion. Motion carried on a vote of 4-0.


**Adjourn (No. 15)**

MOTION: Mr. Pilchick made a motion to adjourn. [Adjourned at 1:35 p.m.]



THE FOREGOING MINUTES FOR THE MONTH OF DECEMBER A.D. 2024 WERE READ AND APPROVED IN REGULAR SESSION OF COURT ON THIS THE 13TH DAY OF JANUARY, A.D. 2025.

  
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DARYL L. FOWLER, COUNTY JUDGE

ATTEST:   
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NATALIE CARSON, COUNTY CLERK

