

**MINUTES OF THE COMMISSIONERS COURT OF DE WITT COUNTY, TEXAS
REGULAR MEETING – OCTOBER 3, 2018**

DeWitt County Commissioners Court met in regular session October 3, 2018 at 1:30 p.m. in the County Courtroom at the DeWitt County Courthouse in Cuero, Texas, with the following members present:

County Judge Daryl L. Fowler
Commissioner Curtis Afflerbach, Precinct No. 1
Commissioner James B. Pilchick Sr., Precinct No. 2
Commissioner James Kaiser, Precinct No. 3

CALL TO ORDER; PLEDGE OF ALLEGIANCE & INVOCATION

Judge Fowler called the meeting to order and led everyone in the pledge of allegiance. Mr. Afflerbach gave the invocation

2018 DEWITT COUNTY TAX ROLL (NO. 1)

MOTION: Mr. Kaiser made a motion to receive the 2018 DeWitt County Tax Roll from Susie Dryer, Tax Assessor/Collector, pursuant to Tax Code section 26.09(E). Mr. Pilchick seconded the motion. Motion carried on a vote of 4-0.

2018 DEWITT COUNTY ROAD AND BRIDGE TAX ROLL (NO. 2)

MOTION: Mr. Kaiser made a motion to receive the 2018 DeWitt County Road and Bridge Tax Roll from Susie Dreyer, Tax Assessor/Collector, pursuant to Tax Code section 26.09 (E). Mr. Pilchick seconded the motion. Motion carried on a vote of 4-0.

PROCLAMATION FOR GERMAN-AMERICAN DAY (NO. 3)

MOTION: Mr. Kaiser made a motion to adopt a proclamation for German-American Day designating October 6, 2018 as German-American Day in DeWitt County. Mr. Pilchick seconded the motion. Motion carried on a vote of 4-0.

ACCOUNTS PAYABLE (NO. 4)

MOTION: Mr. Afflerbach made a motion to approve accounts payable. Mr. Kaiser seconded the motion. Motion carried on a vote of 4-0.

PAYROLL DISBURSEMENTS (NO. 5)

None

PERSONNEL CHANGES (NO. 6)

None

PUBLIC COMMENT

Sheriff Carl Bowen addressed the court concerning two issues at the jail building.

- 1) Shower drain is backed up in inmate B pod. The plumber contacted advised the drain line would have to be broken below the cement line.
- 2) Jail operates on a boiler system of three (3) big 100-gallon hot water heaters. Each one has three (3) batteries of hot water heaters that heat the water for the jail. Kitchen battery has three (3) of the boilers and two (2) have now run out. Secondary pods (A&B Pods) also have three (3) boilers a piece and each pod is down to two (2) boilers functioning at this time.

District Clerk Tabeth Gardner addressed the court concerning the commissioner precinct employees assisting her office with moving boxes of case files to the storage building.

ADJOURN (NO. 7)

MOTION: Mr. Kaiser made a motion to adjourn. Mr. Afflerbach seconded the motion. Motion carried on a vote of 4-0. [Adjourned at 2:12 p.m.]

MINUTES OF THE COMMISSIONERS COURT OF DE WITT COUNTY, TEXAS REGULAR MEETING – OCTOBER 8, 2018

DeWitt County Commissioners Court met in regular session October 8, 2018 at 9:00 a.m. in the County Courtroom at the DeWitt County Courthouse in Cuero, Texas, with the following members present:

County Judge Daryl L. Fowler
Commissioner Curtis Afflerbach, Precinct No. 1
Commissioner James B. Pilchick Sr., Precinct No. 2
Commissioner James Kaiser, Precinct No. 3
Commissioner Richard Randle, Precinct No. 4

CALL TO ORDER; PLEDGE OF ALLEGIANCE & INVOCATION

Judge Fowler called the meeting to order and led everyone in the pledge of allegiance. Mr. Afflerbach gave the invocation

NEW BUSINESS:

CITY OF CUERO INDEMNITY AND HOLD HARMLESS AGREEMENT AND PRESENTATION OF PROPOSED CHRISTMAS ATTRACTIONS (NO. 1)

MOTION: Mr. Kaiser made a motion to approve an Indemnity and Hold Harmless Agreement with the City of Cuero for the presentation of proposed Christmas attractions on the south side of the Courthouse. Mr. Pilchick seconded the motion. Motion carried on a vote of 5-0.

CONSIDER PLACEMENT OF CHRISTMAS ATTRACTIONS (NO. 2)

MOTION: Mr. Kaiser made a motion to allow the city for the placement of Christmas attractions from the Main Street Committee, in connection with the Christmas in the Park Committee, to place temporary, removable, lighted Christmas attractions in the grassed areas on the Courthouse on the south side starting on November 5, 2018 and going thru January 5, 2019. Mr. Pilchick seconded the motion. Motion carried on a vote of 5-0.

JUVENILE PROBATION GRANT AWARD (NO. 3)

MOTION: Mr. Pilchick made a motion to receive information regarding the approval of a grant award for a Discretionary State Aid Grant for \$30,000 for use by the DeWitt County Juvenile Probation Department for Liberty Resources-Placement Diversion. Mr. Afflerbach seconded the motion. Motion carried on a vote of 5-0.

FLOODPLAIN AND ENGINEERING FEES (NO. 4)

Floodplain Coordinator Cyndi Smith discussed with the court the need to increase existing floodplain and engineering fees. This item is passed until the next meeting.

SUB-RECIPIENT GRANT AWARD (NO. 5)

MOTION: Mr. Afflerbach made a motion to authorize Cyndi Smith, Emergency Management Coordinator, to apply for the Sub-Recipient FY2018 EMPG Grant Award. Mr. Randle seconded the motion. Motion carried on a vote of 5-0.

FEMA FY2018 PRE-DISASTER MITIGATION GRANT PROGRAM (NO. 6)

MOTION: Mr. Afflerbach made a motion to authorize Cyndi Smith, Emergency Management Coordinator, to apply for the FEMA Pre-Disaster Mitigation Grant. Mr. Pilchick seconded the motion. Motion carried on a vote of 5-0.

COUNTYWIDE VOTING STATUS (NO. 8)

MOTION: Mr. Randle made a motion to receive letter from the Secretary of State certifying that the DeWitt County Elections Department has been designated as having conducted a

successful countywide precinct polling place program and is now authorized to continue to hold its elections using countywide polling places subject to the approval of the county commissioners court. Mr. Kaiser seconded the motion. Motion carried on a vote of 5-0.

PROFESSIONAL SERVICES AGREEMENT (NO. 9)

MOTION: Mr. Afflerbach made a motion to terminate the existing contract with Steve Holzheuser for governmental consulting services and enter into an agreement between Cornerstone Government Affairs, Inc. and DeWitt County for strategic consulting and advocacy services (governmental affairs) effective October 1, 2018. Mr. Kaiser seconded the motion. Motion carried on a vote of 5-0.

PRACTITIONER AGREEMENT (NO. 7)

MOTION: Mr. Afflerbach made a motion to approve the Practitioner Agreement by and between TML Multi State Intergovernmental Employee Benefits Pool and Cuero-DeWitt County Health Department for the City of Yoakum, date of service to be October 11, 2018. Mr. Pilchick seconded the motion. Motion carried on a vote of 5-0.

COPIER MAINTENANCE AGREEMENT (NO. 10)

MOTION: Mr. Afflerbach made a motion to approve the maintenance agreement with DeWitt Poth & Son for inspection and maintenance of the copier E-Studio 3508A in the Sheriff's Office. Mr. Kaiser seconded the motion. Motion carried on a vote of 5-0.

MOTION: Mr. Afflerbach made a motion to approve the maintenance agreement with DeWitt Poth & Son for inspection and maintenance of the copier Kyocera 307CI located in the District Clerk's Office. Mr. Kaiser seconded the motion. Motion carried on a vote of 5-0.

MOTION: Mr. Afflerbach made a motion to approve the maintenance agreement with DeWitt Poth & Son for inspection and maintenance of the copier E-Studio 3508A located in the in the District Clerk's Office. Mr. Kaiser seconded the motion. Motion carried on a vote of 5-0.

MOTION: Mr. Afflerbach made a motion to approve the maintenance agreement with DeWitt Poth & Son for inspection and maintenance of the copier E-Studio 5008A located in the County Clerk's Office. Mr. Kaiser seconded the motion. Motion carried on a vote of 5-0.

MOTION: Mr. Afflerbach made a motion to approve the maintenance agreements with DeWitt Poth & Son for inspection and maintenance of the copier E-Studio 5506AC located in the in the District Attorney's Office. Mr. Kaiser seconded the motion. Motion carried on a vote of 5-0

COMMISSIONERS COURT MEETING SCHEDULE (NO. 11)

MOTION: Mr. Afflerbach made a motion to cancel the regularly meeting scheduled Monday Commissioners Court Meeting of November 12, 2018 due to the observance of Veterans Day. Mr. Pilchick seconded the motion. Motion carried on a vote of 5-0.

RESOLUTION ON TEXAS INDIGENT DEFENSE FORMULA GRANT PROGRAM (NO. 12)

MOTION: Mr. Kaiser made a motion to adopt a resolution designating the county judge as the Authorized Official, authorizing the county judge to apply for, manage the Indigent Defense Formula Grant, and designate the county auditor as the Financial Officer for the FY2019 grant, Court Order No. 2018-063. Mr. Pilchick seconded the motion. Motion carried on a vote of 5-0.

TEMPORARY RIGHT OF WAY AGREEMENT (NO. 13)

MOTION: Mr. Kaiser made a motion to approve temporary right of way agreement with Burlington Resources for installation of a dual water line along A. Metting Road in Commissioner Precinct No. 3. Mr. Pilchick seconded the motion. Motion carried on a vote of 5-0.

COUNTY AUDITOR'S ANNUAL REPORT (NO. 14)

MOTION: Mr. Kaiser made a motion to receive county auditor's report on Fiscal Year 2018. Mr. Randle seconded the motion. Motion carried on a vote of 5-0.

COUNTY AUDITOR'S FOURTH QUARTER 2018 CASH COUNT REPORT (NO. 15)

MOTION: Mr. Randle made a motion to receive County Auditor's Fourth Quarter 2018 Cash Report. Mr. Kaiser seconded the motion. Motion carried on a vote of 5-0.

MONTHLY REPORT OF OFFICIALS (NO. 16)

County Auditor Carrie Rea reported that her office had received monthly reports from all officials except Constable Precinct No. 2 and Flood Plain Coordinator (June thru September).

MOTION: Mr. Kaiser made a motion to approve monthly reports of officials. Mr. Randle seconded the motion. Motion carried on a vote of 5-0.

DEWITT COUNTY INVESTMENT POLICY AND INVESTMENT STRATEGIES (NO. 17)

MOTION: Mr. Randle made a motion that pursuant to Local Government Code 116.112 and after review of the Public Funds Investment Act 2256.005(e), which requires annual review of investment policy, the county adopt a Resolution to Adopt Investment Policy (Attachment A), Court Order No. 2018-059. Mr. Pilchick seconded the motion. Motion carried on a vote of 5-0.

MOTION: Mr. Randle made a motion to adopt a Resolution to Adopt Investment Strategies (Attachment B), Court Order No. 2018-060. Mr. Kaiser seconded the motion. Motion carried on a vote of 5-0.

MOTION: Mr. Randle made a motion to adopt a Certification (Attachment C). Mr. Pilchick seconded the motion. Motion carried on a vote of 5-0.

LIST OF QUALIFIED BROKERS/DEALERS (NO. 18)

Joan Alexander, Funds Management Group Inc.
Michael Kalina, Cuero National Bank Branch of First National Bank of Shiner
Tony Sekaly, Texas Cooperative Liquid Assets Securities System (Texas CLASS)

MOTION: Mr. Randle made a motion to approve Court Order No. 2018-061, a resolution to adopt the List of Qualified Brokers/Dealers. Mr. Kaiser seconded the motion. Motion carried on a vote of 5-0.

COUNTY TREASURER’S MONTHLY REPORT (NO. 19)

MOTION: Mr. Randle made a motion to receive and approve the Order Approving Treasurer’s Monthly Report. Mr. Pilchick seconded the motion. Motion carried on a vote of 5-0.

COUNTY TREASURER’S QUARTERLY INVESTMENT REPORT (NO. 20)

MOTION: Mr. Kaiser made a motion to receive County Treasurer’s Quarterly Investment Report. Mr. Afflerbach seconded the motion. Motion carried on a vote of 5-0.

COUNTY TREASURER’S ANNUAL REPORT (NO. 21)

MOTION: Mr. Randle made a motion to receive and approve County Treasurer’s Annual Report. Mr. Kaiser seconded the motion. Motion carried on a vote of 5-0.

PAYROLL DISBURSEMENT AUTHORITY (NO. 26)

MOTION: Mr. Pilchick made a motion that in anticipation of a lack of a quorum on October 10th, the court pre-authorize the county treasurer to make payroll disbursements in accordance with, and limited by, the salary order approved by Commissioners Court for FY2019 with the understanding that the pre-authorization is subject to ratification by the court at its subsequent meeting. Mr. Randle seconded the motion. Motion carried on a vote of 5-0.

PERSONNEL CHANGES (NO. 27)

Marion Seelke, Transport Deputy/Bailiff, Sheriff Office; step increase effective October 16, 2018; Category 15 Step 4; 5 years of employment; rate of pay to be \$1,874.98 bi-weekly \$21.80/hourly; next possible step increase October 16, 2020; comp time will be paid at time of step

Carrie Moy, Assistant District Attorney, District Attorney’s Office; hired effective October 1, 2018; rate of pay to be \$95,000.00 annually

MOTION: Mr. Kaiser made a motion to approve personnel changes. Mr. Pilchick seconded the motion. Motion carried on a vote of 5-0.

MINUTES (NO. 22)

Passed

GOVDEALS AUCTION REPORT (NO. 23)

MOTION: Mr. Randle made a motion to receive report from Auditor regarding the September 2018 GovDeals online auction. Mr. Pilchick seconded the motion. Motion carried on a vote of 5-0.

ACCOUNTS PAYABLE (NO. 24)

MOTION: Mr. Kaiser made a motion to approve accounts payable. Mr. Pilchick seconded the motion. Motion carried on a vote of 5-0.

BUDGET AMENDMENT REQUESTS (NO. 25)

None

BONDS (NO. 28)

None

COURTHOUSE/ANNEX EXPENDITURES/MAINTENANCE/IMPROVEMENTS (NO. 29)

None

DISCUSSION OF COMMISSIONER PRECINCT OPERATIONS (NO. 30)

None

PUBLIC COMMENT

None

ADJOURN (NO. 31)

MOTION: Mr. Kaiser made a motion to adjourn. Mr. Pilchick seconded the motion. Motion carried on a vote of 4-0 with Judge Fowler absent. [Adjourned at 10:35 a.m.]

**MINUTES OF THE COMMISSIONERS COURT OF DE WITT COUNTY, TEXAS
REGULAR MEETING – OCTOBER 10, 2018**

DeWitt County Commissioners Court regular meeting on October 10, 2018 at 1:30 p.m. not held due to lack of quorum.

**MINUTES OF THE COMMISSIONERS COURT OF DE WITT COUNTY, TEXAS
REGULAR MEETING – OCTOBER 17, 2018**

DeWitt County Commissioners Court met in regular session October 17, 2018 at 1:30 p.m. in the County Courtroom at the DeWitt County Courthouse in Cuero, Texas, with the following members present:

Commissioner Curtis Afflerbach, Precinct No. 1
Commissioner James B. Pilchick Sr., Precinct No. 2
Commissioner James Kaiser, Precinct No. 3
Commissioner Richard Randle, Precinct No. 4

CALL TO ORDER; PLEDGE OF ALLEGIANCE & INVOCATION

Mr. Afflerbach called the meeting to order and led everyone in the pledge of allegiance. Mr. Randle gave the invocation

NEW BUSINESS:

ACCOUNTS PAYABLE (NO. 1)

MOTION: Mr. Kaiser made a motion to approve accounts payable. Mr. Pilchick seconded the motion. Motion carried on a vote of 4-0.

PAYROLL DISBURSEMENTS (NO. 2)

MOTION: Mr. Kaiser made a motion to ratify payroll disbursements made on October 12, 2018. Mr. Randle seconded the motion. Motion carried on a vote of 4-0.

PERSONNEL CHANGES (NO. 3)

Tyler Bressler, Jail Corporal, Sheriff Office; promotion effective October 1, 2018; Category 11 Step 3; 2 years 5 months of employment; rate of pay to be \$1,630.55/bi-weekly \$18.96/hour; next possible step increase April 20, 2021; comp time will be paid out at time of step

Nancy Hosek, Jail Sergeant, Sheriff Office; promotion effective October 1, 2018; Category 10 Step 4; 5 years 11 months of employment; rate of pay to be \$1,774.39/bi-weekly \$20.63/hourly; next possible step increase October 29, 2019; comp time will be paid out at time of step

William Riemenschneider, Jail Night Lieutenant, Sheriff Office; promotion effective October 1, 2018; Category 9 Step 3; 4 years 11 months of employment; rate of pay to be \$1,760.31/bi-weekly \$20.47/hourly, cell phone \$16.16; next possible step increase October 16, 2018; comp time will be paid out at time of step

MOTION: Mr. Kaiser made a motion to approve personnel changes. Mr. Randle seconded the motion. Motion carried on a vote of 4-0.

PUBLIC COMMENT

District Clerk Tabeth Gardner thanked the commissioners for their help last week with moving the case files in her office.

ADJOURN (NO. 4)

MOTION: Mr. Kaiser made a motion to adjourn. Mr. Randle seconded the motion. Motion carried on a vote of 4-0. [Adjourned at 1:35 p.m.]

MINUTES OF THE COMMISSIONERS COURT OF DE WITT COUNTY, TEXAS REGULAR MEETING – OCTOBER 22, 2018

DeWitt County Commissioners Court met in regular session October 22, 2018 at 9:00 a.m. in the County Courtroom at the DeWitt County Courthouse in Cuero, Texas, with the following members present:

County Judge Daryl L. Fowler
Commissioner Curtis Afflerbach, Precinct No. 1
Commissioner James B. Pilchick Sr., Precinct No. 2
Commissioner James Kaiser, Precinct No. 3
Commissioner Richard Randle, Precinct No. 4

CALL TO ORDER; PLEDGE OF ALLEGIANCE & INVOCATION

Judge Fowler called the meeting to order and led everyone in the pledge of allegiance. Mr. Randle gave the invocation.

NEW BUSINESS:

DEWITT COUNTY FLOODPLAIN DEVELOPMENT PERMITTING FEE SCHEDULE (NO. 1)

MOTION: Mr. Kaiser made a motion to approve amended fee schedule. Mr. Pilchick seconded the motion. Motion carried on a vote of 5-0.

NOTICE OF SUB-RECIPIENT GRANT AWARD (NO. 2)

MOTION: Mr. Afflerbach made a motion to receive Notice of Sub-recipient Grant Award, for the FY2018 EMPG, DHS Instrument Number EMT-2018-EP-00008, TDEM Grant Number 18TX-EMPG-0548 administered by the Texas Division of Emergency Management, TXDPS in the amount of \$28,275.31 for the period of October 1, 2017 to March 31, 2019. Mr. Randle seconded the motion. Motion carried on a vote of 5-0.

CHILD WELFARE BOARD APPOINTMENTS (NO. 3)

MOTION: Mr. Afflerbach made a motion to receive the resignation of Laurie Pokluda and new appointments of Brandi Carroll, Liz Soester and Nichole Boots as new members. Mr. Randle seconded the motion. Motion carried on a vote of 5-0.

PROCLAMATION FOR NATIONAL HOSPICE PALLIATIVE CARE MONTH (NO. 4)

MOTION: Mr. Randle made a motion that DeWitt County make a proclamation designating November 2018 as National Hospice and Palliative Care Month in DeWitt County. Mr. Pilchick seconded the motion. Motion carried on a vote of 5-0.

DEWITT COUNTY DRAINAGE DISTRICT NO. 1 BUDGET (NO. 5)

MOTION: Mr. Randle made a motion to receive the FY2019 Budget and the FY2019 Order Setting Salaries of the commissioners and employees of DeWitt County Drainage District No. 1. Mr. Afflerbach seconded the motion. Motion carried on a vote of 5-0.

LEASE AGREEMENT (NO. 6)

Passed

RENEWAL APPLICATIONS FOR INSURANCE POLICIES (NO. 7)

MOTION: Mr. Kaiser made a motion to approve renewal applications for crime, auto physical damage, auto liability, general liability, public officials' liability and law enforcement liability. Mr. Randle seconded the motion. Motion carried on a vote of 5-0.

AUTHORIZE AUDITOR TO SELL SURPLUS PROPERTY (NO. 8)

MOTION: Mr. Afflerbach made a motion to authorize auditor to sell surplus property; Inventory #3560 – 2004 Chevrolet Tahoe, pursuant to Local Government Code 263, Subchapter

D by means of an online auction. Mr. Kaiser seconded the motion. Motion carried on a vote of 5-0.

COMMISSIONERS COURT MEETING SCHEDULE (NO. 9)

MOTION: Mr. Kaiser made a motion to move the regularly scheduled Commissioners Court Meeting for November 21, 2018 to Tuesday, November 20, 2018 at 9:00 a.m. at the DeWitt County Courthouse Courtroom due to the Thanksgiving holiday. Mr. Pilchick seconded the motion. Motion carried on a vote of 5-0.

COUNTY HOLIDAY SCHEDULE (NO. 10)

New Year's Day	Tuesday, January 1, 2019
Martin Luther King Jr. Day	Monday, January 21, 2019
President's Day	Monday, February 18, 2019
Good Friday	Friday, April 19, 2019
Memorial Day	Monday, May 27, 2019
Independence Day	Thursday, July 4, 2019
Labor Day	Monday, September 2, 2019
Veteran's Day	Monday, November 11, 2019
Thanksgiving	Thursday, November 28, 2019
Thanksgiving	Friday, November 29, 2019
Christmas	Tuesday, December 24, 2019
Christmas	Wednesday, December 25, 2019

MOTION: Mr. Kaiser made a motion to adopt the County Holiday Schedule as proposed. Mr. Pilchick seconded the motion. Motion carried on a vote of 5-0.

TEMPORARY RIGHT OF WAY AGREEMENT (NO. 11)

MOTION: Mr. Kaiser made a motion to approve temporary right of way agreement with Wolverine Enterprises LLC for installation of a dual water line along Cabeza Road & SA Butler Road in Commissioner Precinct No. 3. Mr. Pilchick seconded the motion. Motion carried on a vote of 5-0.

DECLARE FIXED ASSETS AS SALVAGE (NO. 12)

MOTION: Mr. Kaiser made a motion to declare fixed assets as salvage pursuant to Local Government Code §263.152(A). Mr. Pilchick seconded the motion. Motion carried on a vote of 5-0.

LETTER OF AGREEMENT FOR INVESTMENT ACCOUNT (NO. 13)

MOTION: Mr. Kaiser made a motion to approve the Letter of Agreement between DeWitt County and First National Bank of Shiner for the establishment of a Money Market Investment Account effective October 22, 2018. Mr. Randle seconded the motion. Motion carried on a vote of 5-0.

ACCOUNTS PAYABLE (NO. 14)

MOTION: Mr. Kaiser made a motion to approve accounts payable. Mr. Pilchick seconded the motion. Motion carried on a vote of 5-0.

BUDGET AMENDMENT REQUESTS (NO. 15)

None

PERSONNEL CHANGES (NO. 16)

William Riemenschneider, Jail Night Lieutenant, Sheriff Office; step increase effective October 16, 2018; Category 9 Step 4; 5 years of employment; rate of pay to be \$1,810.61/bi-weekly \$21.05/hourly; next possible step increase October 16, 2020; comp time will be paid out at time of step

Michael R. Gonzales, Equipment Operator, Precinct 4; resignation effective October 24, 2018; 1 year 7 months of employment; comp and vacation time will be paid out on last check

Manuel P. Villarreal, Equipment Operator, Precinct 4; hired effective October 29, 2018; Category 17 Step 1; rate of pay to be \$1,461.58/bi-weekly \$18.27/hourly; next possible step increase October 29, 2019

Justin Rogers, Equipment Operator, Precinct 3; hired effective October 15, 2018; Category 17 Step 1; rate of pay to be \$1,461.58/bi-weekly \$18.27/hourly; next possible step increase October 15, 2019

MOTION: Mr. Kaiser made a motion to approve personnel changes. Mr. Pilchick seconded the motion. Motion carried on a vote of 5-0.

BONDS (NO. 17)

None

COURTHOUSE/ANNEX EXPENDITURES/MAINTENANCE/IMPROVEMENTS (NO. 18)

Judge Fowler reported on the following items:

- 1) An issue with the new heater mechanism in the basement talking to the HVAC system; - determined there is a non-functioning master controller. Brandt is working today on a by-pass until the part comes in.
- 2) Roof slates on the backside corners are cracked around the chimney; proposal for repairs and preventive and maintenance work from American Roofing & Metal presented for \$26,696.00
- 3) Seal leaking in the pumps located downstairs; proposal from Trane presented for the repairs and re-alignment of all four (4) pump skids after work is done to prevent further damage to existing pumps from Trane presented for the amount of \$5,100.00

- 4) Seepage is coming thru the architectural structure behind the wall in Natalie's office in the basement.

Consensus of the court to have the repairs made on each of the items.

LEGISLATIVE UPDATE (NO. 19)

Judge Fowler reported on the meeting he attended two (2) weeks ago with Texas Oil & Gas Association.

DISCUSSION OF COMMISSIONER PRECINCT OPERATIONS (NO. 2)

Commissioner Precinct No. 1 – made contact with landowner on Nolte-Boehl Road concerning the purchase of some land in order to straighten out the road. Due to a new pad site on Nolte-Boehl Road, Mr. Afflerbach is shutting down the paving jobs on Hilbrich and Nolte-Boehl Roads.

Commissioner Precinct No. 2 – concrete stabilizing work on Cattleguard Road.

Commissioner Precinct No. 3 & No. 4 – normal precinct operations

PUBLIC COMMENT

Hospice Representative thanked the court for signing the proclamation declaring National Hospice and Palliative Care Month in DeWitt County.

ADJOURN (NO. 21)

MOTION: Mr. Pilchick made a motion to adjourn. Mr. Kaiser seconded the motion. Motion carried on a vote of 5-0.

MINUTES OF THE COMMISSIONERS COURT OF DE WITT COUNTY, TEXAS REGULAR MEETING – OCTOBER 25, 2018

DeWitt County Commissioners Court met in regular session October 25, 2018 at 1:30 p.m. in the County Courtroom at the DeWitt County Courthouse in Cuero, Texas, with the following members present:

County Judge Daryl L. Fowler

Commissioner Curtis Afflerbach, Precinct No. 1
Commissioner James B. Pilchick Sr., Precinct No. 2
Commissioner James Kaiser, Precinct No. 3
Commissioner Richard Randle, Precinct No. 4

CALL TO ORDER; PLEDGE OF ALLEGIANCE & INVOCATION

Judge Fowler called the meeting to order and led everyone in the pledge of allegiance. Mr. Afflerbach gave the invocation.

NEW BUSINESS:

ACCOUNTS PAYABLE (NO. 1)

MOTION: Mr. Kaiser made a motion to approve accounts payable. Mr. Pilchick seconded the motion. Motion carried on a vote of 5-0.

PAYROLL DISBURSEMENTS (NO. 2)

MOTION: Mr. Kaiser made a motion to approve payroll disbursements. Mr. Randle seconded the motion. Motion carried on a vote of 5-0.

PERSONNEL CHANGES (NO. 3)

Triston Martin, Jailer, Sheriff Office; hired effective October 22, 2018; Category 12 Step 1; rate of pay to be \$1,489.73/bi-weekly \$17.32/hourly; next possible step increase October 22, 2019

Keli Faucett, Clerk, JP Pct. 2; hired effective October 23, 2018; rate of pay to be \$11.00/hour

MOTION: Mr. Pilchick made a motion to approve personnel changes. Mr. Afflerbach seconded the motion. Motion carried on a vote of 5-0.

PUBLIC COMMENT

County Treasurer Carol Martin discussed the placement of funds into the new Money Market Account.

County Clerk Natalie Carson discussed the water problems within the basement.

ADJOURN

MOTION: Mr. Afflerbach made a motion to adjourn. Mr. Kaiser seconded the motion. Motion carried on a vote of 5-0.

**MINUTES OF THE COMMISSIONERS COURT OF DE WITT COUNTY, TEXAS
REGULAR MEETING – OCTOBER 31, 2018**

DeWitt County Commissioners Court met in regular session October 31, 2018 at 1:30 p.m. in the County Courtroom at the DeWitt County Courthouse in Cuero, Texas, with the following members present:

Commissioner Curtis Afflerbach, Precinct No. 1
Commissioner James B. Pilchick Sr., Precinct No. 2
Commissioner James Kaiser, Precinct No. 3
Commissioner Richard Randle, Precinct No. 4

CALL TO ORDER; PLEDGE OF ALLEGIANCE & INVOCATION

Mr. Afflerbach called the meeting to order and led everyone in the pledge of allegiance. Mr. Randle gave the invocation.

NEW BUSINESS:

LEASE AGREEMENT (NO. 1)

Court discussed with the court the current lease agreement for office space for Justice of the Peace Precinct 2 Blanca McBride. No action taken.

COUNTY CLERK OFFICE SPACE (NO. 2)

Court discussed the ongoing issue of basement flooding, the need to preserve official records and alternatives for storage space and office space for County Clerk Natalie Carson. No action taken.

TEMPORARY RIGHT OF WAY AGREEMENT (NO. 3)

MOTION: Mr. Kaiser made a motion to approve temporary right of way agreement with Burlington Resources for installation of a dual water line along Simpson Ranch Road in Commissioner Precinct No. 3. Mr. Pilchick seconded the motion. Motion carried on a vote of 4-0.

TEMPORARY RIGHT OF WAY AGREEMENT (NO. 4)

MOTION: Mr. Kaiser made a motion to approve temporary right of way agreement from Burlington Resources for installation of a dual water line along Seidel Road and Schulle Road in Commissioner Precinct No. 1. Mr. Pilchick seconded the motion. Motion carried on a vote of 4-0.

TEMPORARY RIGHT OF WAY AGREEMENT (NO. 5)

MOTION: Mr. Kaiser made a motion to approve temporary right of way agreement with Select Energy Services, LLC for installation of a dual water line along Gohlke School Road in Commissioner Precinct No. 3. Mr. Pilchick seconded the motion. Motion carried on a vote of 4-0.

TEMPORARY RIGHT OF WAY AGREEMENT (NO. 6)

MOTION: Mr. Kaiser made a motion to approve temporary right of way agreement with Select Energy Services, LLC for installation of a dual water line along Thieme Road and others in Commissioner Precinct No. 3. Mr. Pilchick seconded the motion. Motion carried on a vote of 4-0.

DECLARE FIXED ASSETS AS SALVAGE (NO. 7)

MOTION: Mr. Kaiser made a motion to declare fixed assets as salvage pursuant to Local Government Code §263.152(A). Mr. Pilchick seconded the motion. Motion carried on a vote of 4-0.

MINUTES (NO. 8)

MOTION: Mr. Randle made a motion to approve minutes of the previous term of court. Mr. Pilchick seconded the motion. Motion carried on a vote of 4-0.

ACCOUNTS PAYABLE (NO. 9)

MOTION: Mr. Kaiser made a motion to approve accounts payable with new amounts. Mr. Randle seconded the motion. Motion carried on a vote 5-0.

PAYROLL DISBURSEMENTS (NO. 10)

None

PERSONNEL CHANGES (NO. 10)

Calvin Koenig, Equipment Operator, Precinct 1; resignation effective October 19, 2018; 2 years 7 months of employment; comp and vacation time will be paid out on last check

Thomas Moore, Equipment Operator, Precinct 1; transfer from Part-Time to Full Time effective October 27, 2018; Category 17 Step 1; 6 months of employment; rate of pay to be \$1,461.58/bi-weekly \$18.27/hour, cell \$16.16/bi-weekly; next possible step increase October 27, 2019

MOTION: Mr. Kaiser made a motion to approve personnel changes. Mr. Pilchick seconded the motion. Motion carried on a vote of 4-0.

PUBLIC COMMENT

None

ADJOURN (NO. 11)

MOTION: Mr. Randle made a motion to adjourn. Mr. Kaiser seconded the motion. Motion carried on a vote 5-0. [Adjourned 2:10 p.m.]

THE FOREGOING MINUTES FOR THE MONTH OF OCTOBER A.D. 2018 WERE READ AND APPROVED IN REGULAR SESSION OF COURT ON THIS THE 12TH DAY OF NOVEMBER, A.D. 2018.

Curtis G. Afflerbach Pro Tem,
DARYL L. FOWLER, COUNTY JUDGE

ATTEST: *Natalie Carson*
NATALIE CARSON, DE WITT COUNTY CLERK

The seal of De Witt County, Texas, is circular with a five-pointed star in the center. The words "DE WITT COUNTY TEXAS" are written around the perimeter of the seal.