

**MINUTES OF THE COMMISSIONERS COURT OF DE WITT COUNTY, TEXAS
REGULAR MEETING – SEPTEMBER 5, 2018**

DeWitt County Commissioners Court met in regular session September 5, 2018 at 1:30 p.m. in the County Courtroom at the DeWitt County Courthouse in Cuero, Texas, with the following members present:

County Judge Daryl L. Fowler
Commissioner James B. Pilchick Sr., Precinct No. 2
Commissioner James Kaiser, Precinct No. 3
Commissioner Richard Randle, Precinct No. 4

CALL TO ORDER; PLEDGE OF ALLEGIANCE & INVOCATION

Judge Fowler called the meeting to order and led everyone in the pledge of allegiance. Mr. Randle gave the invocation.

NEW BUSINESS:

SECOND PUBLIC HEARING ON THE 2018 TAX RATE (NO. 1)

Public Hearing held on the proposed 2018 tax rate. Mark Zgabay addressed the court with his concerns with the proposed tax rate.

CLOSE PUBLIC HEARING (NO. 2)

Judge Fowler closed the public hearing.

ANNOUNCE DATE, TIME & PLACE OF MEETING FOR VOTE ON TAX RATE AND BUDGETS (NO. 3)

Judge Fowler re-announced public hearing for the budget would take place on September 10, 2018 at 9:00 a.m. and adopt the FY2019 county budget and vote on the 2018 tax rate.

CHILD WELFARE BOARD BUDGET (NO. 4)

MOTION: Mr. Pilchick made a motion to receive the 2018-2019 fiscal year budget of the DeWitt County Child Welfare Board. Mr. Kaiser seconded the motion. Motion carried on a vote of 4-0.

DISCUSS REDISTRICTING NEED (NO. 5)

Passed

INTERLOCAL AGREEMENT (NO. 7)

MOTION: Mr. Kaiser made a motion to approve the Interlocal Agreement between DeWitt County and the City of Yorktown for Law Enforcement Services for a term beginning October 1, 2018 and ending September 30, 2019. Mr. Pilchick seconded the motion. Motion carried on a vote of 4-0.

SERVICE AGREEMENT (NO. 6)

MOTION: Mr. Randle made a motion to approve the service contract from Spectrum for a two (2) year contract for \$835.00 a month. Mr. Pilchick seconded the motion. Motion carried on a vote of 4-0.

CERTIFICATE OF ATTENDANCE (NO. 8)

MOTION: Mr. Kaiser made a motion to receive from County Treasurer Carol Ann Martin, member, County Investment Academy, for completion of 15 hours of instruction specific to investment education that satisfies Section 2256.008 of the Texas Public Funds Investment Act. Mr. Pilchick seconded the motion. Motion carried on a vote of 4-0.

ACCOUNTS PAYABLE (NO. 9)

MOTION: Mr. Randle made a motion to approve accounts payable. Mr. Pilchick seconded the motion. Motion carried on a vote of 4-0.

PAYROLL DISBURSEMENTS (NO. 10)

None

PERSONNEL CHANGES (NO. 11)

Clarence Oliver, Equipment Operator, Precinct 1; step increase effective September 1, 2018; Category 17 Step 2; 1 year of employment; rate of pay to be \$1,464.44/bi-weekly \$18.31/hour; next possible step increase September 1, 2019; comp time will be paid out at time of step

MOTION: Mr. Pilchick made a motion to approve personnel changes. Mr. Randle seconded the motion. Motion carried on a vote of 4-0.

HURRICANE HARVEY INFORMATION UPDATE AND ACCOUNTS PAYABLE (NO. 12)

None

WORKSHOP ON FY19 BUDGET (NO. 13)

Court held a workshop on FY18 budget.

PUBLIC COMMENT

None

ADJOURN (NO. 14)

MOTION: Mr. Randle made a motion to adjourn. Mr. Kaiser seconded the motion. Motion carried on a vote of 4-0. [Adjourned at 2:45 p.m.]

MINUTES OF THE COMMISSIONERS COURT OF DE WITT COUNTY, TEXAS REGULAR MEETING – SEPTEMBER 10, 2018

DeWitt County Commissioners Court met in regular session September 10, 2018 at 9:00 a.m. in the County Courtroom at the DeWitt County Courthouse in Cuero, Texas, with the following members present:

County Judge Daryl L. Fowler
Commissioner Curtis Afflerbach, Precinct No. 1
Commissioner James B. Pilchick Sr., Precinct No. 2
Commissioner James Kaiser, Precinct No. 3
Commissioner Richard Randle, Precinct No. 4

CALL TO ORDER; PLEDGE OF ALLEGIANCE & INVOCATION

Judge Fowler called the meeting to order and led everyone in the pledge of allegiance. Mr. Afflerbach gave the invocation.

NEW BUSINESS:

PUBLIC HEARING ON FY2019 BUDGET (NO. 1)

Public Hearing held on the FY2019 budget. Gilbert Pargmann thanked Commissioners Court for all that they had done.

CLOSE PUBLIC HEARING (NO. 2)

Judge Fowler closed the public hearing.

ADOPTION OF FY2019 BUDGET (NO. 3)

MOTION: Mr. Kaiser made a motion to adopt the DeWitt County FY2019 Budget. Mr. Pilchick seconded the motion. Motion carried on the following record vote: [Court Order No. 2018-051]

Commissioner Precinct No. 1 – Aye
Commissioner Precinct No. 2 – Aye
Commissioner Precinct No. 3 – Aye
Commissioner Precinct No. 4 – Aye
County Judge Daryl L. Fowler – Aye

ADOPTION OF TAX RATE (NO. 4)

MOTION: Mr. Randle made a motion that the 2018 property tax rate be increased to adopt a tax rate of 0.46937, which is the effectively a 13.92 percent increase in the tax rate. Mr. Afflerbach seconded the motion. Motion carried on the following record vote: [Court Order No. 2018-052]

Commissioner Precinct No. 1 – Aye
Commissioner Precinct No. 2 – Aye
Commissioner Precinct No. 3 – Aye
Commissioner Precinct No. 4 – Aye
County Judge Daryl L. Fowler – Aye

JOB CLASSIFICATION AND SALARY SCHEDULE FOR FY2019 (NO. 5)

MOTION: Mr. Kaiser made a motion to approve the Annual Salary Order for DeWitt County Officials Employees during FY2019, Court Order No. 2018-050. Mr. Pilchick seconded the motion. Motion carried on a vote of 5-0.

AMEND 2018 SALARY ORDER (NO. 6)

MOTION: Mr. Randle made a motion to approve the amendment to FY2018 DeWitt County Salary Order for three (3) additional positions for Sheriff's Office to be reflected as one (1) additional deputy sheriff - sergeant position and two (2) deputy sheriff positions to amend Court Order #2018-011. Mr. Pilchick seconded the motion. Motion carried on a vote of 5-0.

ANNUAL SALARY ORDER FOR FY 2019 (NO. 7)

MOTION: Mr. Randle made a motion to approve the Annual Salary Order, Court Order No. 2018-049, for DeWitt County Officials and Employees during FY2019. Mr. Pilchick seconded the motion. Motion carried on a vote of 5-0.

ORDER SETTING SALARY OF DEWITT COUNTY AUDITOR AND ASSISTANTS (NO. 8)

MOTION: Mr. Randle made a motion to receive the Order Setting Salary of the DeWitt County Auditor & Assistants from the 24th, 135th and 267th District Courts for the fiscal year beginning October 1, 2018. Mr. Pilchick seconded the motion. Motion carried on vote of 5-0.

TDCJ PROJECT AGREEMENT FORM (NO. 9)

MOTION: Mr. Afflerbach made a motion to approve the Project Agreement Form between Texas Department of Criminal Justice and DeWitt County for prison labor at the DeWitt County Historical Museum with effective dates of November 1, 2018 through April 30, 2019. Mr. Randle seconded the motion. Motion carried on a vote of 5-0.

COURT ORDER DESIGNATING DAY(S) OF WEEK COURT SHALL CONVENE (NO. 10)

MOTION: Mr. Randle made a motion to adopt Court Order No. 2018-046 designating the day(s) of the week as every 2nd and 4th Monday and every Wednesday that Commissioners Court shall convene during the 2019 fiscal year pursuant to Local Government Code §81.005. Mr. Kaiser seconded the motion. Motion carried on a vote of 5-0.

DISTRICT COURT REPORTERS' SALARIES (NO. 11)

MOTION: Mr. Kaiser made a motion to receive the Order(s) from the Administrative District Judges setting and allocating the salaries of the Official Court Reporters for the 24th, 135th, 267th Judicial Districts and the Official Alternate Court Reporter for the 24th, 135th, 267th and 377th Judicial Districts. Mr. Pilchick seconded the motion. Motion carried on a vote of 5-0.

RENTAL AGREEMENT (NO. 12)

MOTION: Mr. Afflerbach made a motion to receive and approve rental agreement beginning October 1, 2018 with Security Storage for use by the District Clerk to be paid from records management funds. Mr. Randle seconded the motion. Motion carried on a vote of 5-0.

DEWITT COUNTY APPRAISAL DISTRICT BUDGET (NO. 13)

MOTION: Mr. Kaiser made a motion to receive the adopted FY2019 budget of the DeWitt County Appraisal District pursuant to Property Tax Code §6.06 and made available to the public on the public notice viewing board and permanently filed with the County Clerk. Mr. Randle seconded the motion. Motion carried on a vote of 4-0 with Mr. Afflerbach against.

RECEIVE AND AWARD BID (NO. 14)

Passed

INMATE HEALTH SERVICES AGREEMENT (NO. 15)

MOTION: Mr. Kaiser made a motion to approve the renewal rate for the Inmate Health Services Agreement between Southern Health Partners and DeWitt County for the period beginning October 1, 2018 through September 30, 2019. Mr. Pilchick seconded the motion. Motion carried on a vote of 5-0.

DISTRICT ATTORNEY FORFEITED PROPERTY BUDGET (NO. 16)

MOTION: Mr. Kaiser made a motion to receive the proposed budget of the District Attorney Seized & Forfeited Narcotics Assets for FY2019 pursuant to Chapter 59.06(d) of the Code of Criminal Procedures. Mr. Pilchick seconded the motion. Motion carried on a vote of 5-0.

GRANT APPLICATION FOR HOME-DELIVERED MEALS (NO. 17)

MOTION: Mr. Kaiser made a motion to adopt a resolution authorizing a county grant in support of services provided by Community Action Committee of Victoria for the 2019 Texas Feeding Meal Program provided through the Texas Dept. of Agriculture with a Court Order No. 2018-054. Mr. Pilchick seconded the motion. Motion carried on a vote of 5-0.

US TLD LOCALITY DOMAIN NAME (NO. 18)

MOTION: Mr. Kaiser made a motion to authorize the county judge to submit the Domain Name Contact Form and Agreement. Mr. Randle seconded the motion. Motion carried on a vote of 5-0.

PROFESSIONAL SERVICES CONTRACT (NO. 19)

MOTION: Mr. Kaiser made a motion to approve legislative consulting services and the renewal of the professional services contract with Steve Holzheuser. Mr. Pilchick seconded the motion. Motion carried on a vote of 5-0.

INTERLOCAL AGREEMENT (NO. 20)

MOTION: Mr. Randle made a motion to approve an Interlocal Agreement between the County of Atascosa and the County of DeWitt for sharing the expense of legislative consulting services (Steve Holzheuser contract) for a one-year term beginning October 1, 2018. Mr. Kaiser seconded the motion. Motion carried on a vote of 5-0. [Court Order No. 2018-055]

INTERLOCAL AGREEMENT (NO. 21)

MOTION: Mr. Randle made a motion to approve an Interlocal Agreement between the County of Gonzales and the County of DeWitt for sharing the expense of legislative consulting services (Steve Holzheuser contract) for a one-year term beginning October 1, 2018. Mr. Kaiser seconded the motion. Motion carried on a vote of 5-0. [Court Order No. 2018-056]

INTERLOCAL AGREEMENT (NO. 22)

MOTION: Mr. Randle made a motion to approve an Interlocal Agreement between the County of Karnes and the County of DeWitt for sharing the expense of legislative consulting services (Steve Holzheuser contract) for a one-year term beginning October 1, 2018. Mr. Pilchick seconded the motion. Motion carried on a vote of 5-0. [Court Order No. 2018-057]

INTERLOCAL AGREEMENT (NO. 23)

MOTION: Mr. Randle made a motion to approve an Interlocal Agreement between the County of McMullen and the County of DeWitt for sharing the expense of legislative consulting services (Steve Holzheuser contract) for a one-year term beginning October 1, 2018. Mr. Pilchick seconded the motion. Motion carried on a vote of 5-0. [Court Order No. 2018-058]

PIPELINE CROSSING PERMIT (NO. 24)

MOTION: Mr. Kaiser made a motion to approve pipeline crossing permit application with Burlington Resources Oil & Gas LP to cross Frank Kozelski Road in Commissioner Precinct No. 3. Mr. Pilchick seconded the motion. Motion carried on a vote of 5-0.

PIPELINE CROSSING PERMIT (NO. 25)

MOTION: Mr. Afflerbach made a motion to approve pipeline crossing permit application of Burlington Resources Oil & Gas LP to cross Hartman Road in Commissioner Precinct No. 1. Mr. Kaiser seconded the motion. Motion carried on a vote of 5-0.

PIPELINE CROSSING PERMIT (NO. 26)

MOTION: Mr. Afflerbach made a motion to approve pipeline crossing permit application of Burlington Resources Oil & Gas LP to cross Seidel Road in Commissioner Precinct No. 1. Mr. Randle seconded the motion. Motion carried on a vote of 5-0.

PIPELINE CROSSING PERMIT (NO. 27)

MOTION: Mr. Afflerbach made a motion to approve pipeline crossing permit application of Burlington Resources Oil & Gas LP to cross Seidel Road in Commissioner Precinct No. 1. Mr. Randle seconded the motion. Motion carried on a vote of 5-0.

PIPELINE CROSSING PERMIT (NO. 28)

MOTION: Mr. Afflerbach made a motion to approve pipeline crossing permit application of Burlington Resources Oil & Gas LP to cross Seidel Road in Commissioner Precinct No. 1. Mr. Pilchick seconded the motion. Motion carried on a vote of 5-0.

PIPELINE CROSSING PERMIT (NO. 29)

MOTION: Mr. Afflerbach made a motion to approve pipeline crossing permit application of Burlington Resources Oil & Gas LP to cross Respondek Road in Commissioner Precinct No. 1. Mr. Kaiser seconded the motion. Motion carried on a vote of 5-0.

PIPELINE CROSSING PERMIT (NO. 30)

MOTION: Mr. Afflerbach made a motion to approve pipeline crossing permit application of Burlington Resources Oil & Gas LP to cross Seidel Road in Commissioner Precinct No. 1. Mr. Kaiser seconded the motion. Motion carried on a vote of 5-0.

TEMPORARY RIGHT OF WAY AGREEMENT (NO. 31)

MOTION: Mr. Kaiser made a motion to approve temporary right of way agreement permit application with Burlington Resources Oil & Gas LP for installation of a dual water line along Salt Creek Cemetery Road in Commissioner Precinct No. 3. Mr. Pilchick seconded the motion. Motion carried on a vote of 5-0.

AFFIDAVIT GRANTING PERMISSION TO ENTER PRIVATE PROPERTY (NO. 32)

MOTION: Mr. Afflerbach made a motion to receive an affidavit granting permission to enter private property owned by Mary Jane Loreda along Lynch Street in Westhoff in order to remove a fallen tree on her property in Commissioner Precinct No. 1. Mr. Kaiser seconded the motion. Motion withdrawn by Mr. Afflerbach.

MONTHLY REPORT OF OFFICIALS (NO. 33)

County Auditor Carrie Rea reported that her office had received reports from all officials except Flood Plain Coordinator.

MOTION: Mr. Kaiser made a motion to approve monthly reports of officials. Mr. Pilchick seconded the motion. Motion carried on a vote of 5-0.

COUNTY TREASURER'S MONTHLY REPORT (NO. 34)

MOTION: Mr. Kaiser made a motion to receive and approve the Order Approving Treasurer's Monthly Report. Mr. Randle seconded the motion. Motion carried on a vote of 5-0.

MINUTES (NO. 35)

MOTION: Mr. Randle made a motion to receive and approve minutes of the previous term of court. Mr. Pilchick seconded the motion. Motion carried on a vote of 5-0.

GOVDEALS AUCTION REPORT (NO. 36)

MOTION: Mr. Kaiser made a motion to receive report from Auditor regarding the August 2018 GovDeals online auction. Mr. Pilchick seconded the motion. Motion carried on a vote of 5-0.

ACCOUNTS PAYABLE (NO. 37)

MOTION: Mr. Kaiser made a motion to approve accounts payable. Mr. Randle seconded the motion. Motion carried on a vote of 5-0.

BUDGET AMENDMENT REQUESTS (NO. 38)

MOTION: Mr. Kaiser made a motion to approve budget amendment requests. Mr. Randle seconded the motion. Motion carried on a vote of 5-0.

PERSONNEL CHANGES (NO. 39)

Ryan Richter, Jail Corporal, Sheriff Office; step increase effective August 26, 2018; Category 11 Step 4; 5 years of employment; rate of pay to be \$1,631.89/bi-weekly \$18.98/hour; next possible step increase August 26, 2020; comp time balance will be paid at time of step

Jeremy Torres, Jailer, Sheriff Office; step increase effective September 7, 2018; Category 12 Step 2; 1 year of employment; rate of pay to be \$1,495.17/bi-weekly \$17.39/hour; next possible step increase September 7, 2019; comp time balance will be paid at time of step

MOTION: Mr. Kaiser made a motion to approve personnel changes. Mr. Pilchick seconded the motion. Motion carried on a vote of 5-0.

BONDS (NO. 40)

None

HURRICANE HARVEY INFORMATION UPDATE AND ACCOUNTS PAYABLE (NO. 41)

None

COURTHOUSE/ANNEX EXPENDITURES/MAINTENANCE/IMPROVEMENTS (NO. 42)

Judge Fowler reported on maintenance improvements to the Chiller No. 2.

LEGISLATIVE UPDATE (NO. 43)

None

DISCUSSION OF COMMISSIONER PRECINCT OPERATIONS (NO. 44)

Commissioners discussed routine precinct operations.

PUBLIC COMMENT

None

ADJOURN (NO. 46)

MOTION: Mr. Kaiser made a motion to adjourn. Mr. Pilchick seconded the motion. Motion carried on a vote of 5-0. [Adjourned at 11:15 a.m.]

**MINUTES OF THE COMMISSIONERS COURT OF DE WITT COUNTY, TEXAS
REGULAR MEETING – SEPTEMBER 12, 2018**

DeWitt County Commissioners Court met in regular session September 12, 2018 at 1:30 p.m. in the County Courtroom at the DeWitt County Courthouse in Cuero, Texas, with the following members present:

Commissioner Curtis Afflerbach, Precinct No. 1
Commissioner James B. Pilchick Sr., Precinct No. 2
Commissioner James Kaiser, Precinct No. 3

CALL TO ORDER; PLEDGE OF ALLEGIANCE & INVOCATION

Mr. Afflerbach called the meeting to order and led everyone in the pledge of allegiance. Mr. Pilchick gave the invocation.

NEW BUSINESS:

ACCOUNTS PAYABLE (NO. 1)

MOTION: Mr. Kaiser made a motion to approve accounts payable. Mr. Pilchick seconded the motion. Motion carried on a vote of 3-0.

PAYROLL DISBURSEMENTS (NO. 2)

MOTION: Mr. Kaiser made a motion to approve payroll disbursements. Mr. Pilchick seconded the motion. Motion carried on a vote of 3-0.

PERSONNEL CHANGES (NO. 3)

None

HURRICANE HARVEY INFORMATION UPDATE AND ACCOUNTS PAYABLE (NO. 4)

None

PUBLIC COMMENT

None

ADJOURN (NO. 5)

MOTION: Mr. Kaiser made a motion to adjourn. Mr. Pilchick seconded the motion. Motion carried on a vote of 3-0. [Adjourned at 1:35 p.m.]

**MINUTES OF THE COMMISSIONERS COURT OF DE WITT COUNTY, TEXAS
REGULAR MEETING – SEPTEMBER 19, 2018**

DeWitt County Commissioners Court met in regular session September 19, 2018 at 1:30 p.m. in the County Courtroom at the DeWitt County Courthouse in Cuero, Texas, with the following members present:

County Judge Daryl L. Fowler
Commissioner Curtis Afflerbach, Precinct No. 1
Commissioner James B. Pilchick Sr., Precinct No. 2
Commissioner James Kaiser, Precinct No. 3
Commissioner Richard Randle, Precinct No. 4

CALL TO ORDER; PLEDGE OF ALLEGIANCE & INVOCATION

Judge Fowler called the meeting to order and led everyone in the pledge of allegiance. Mr. Randle gave the invocation.

NEW BUSINESS:

AWARD OF BID AND CONTRACT APPROVAL (NO. 1)

Bids received from ABN Construction and Brannan Paving Company

MOTION: Mr. Randle made a motion to receive bid for road construction services from two bidders, award the bid to ABN Construction and authorize the execution of a contract for road construction services and labor and at that point the court will establish the amount of performance and payment bonds required. Mr. Pilchick seconded the motion. Motion carried on a vote of 5-0.

ACCOUNTS PAYABLE (NO. 2)

MOTION: Mr. Kaiser made a motion to approve accounts payable. Mr. Pilchick seconded the motion. Motion carried on a vote of 5-0.

PAYROLL DISBURSEMENTS (NO. 3)

None

PERSONNEL CHANGES (NO. 4)

None

HURRICANE HARVEY INFORMATION UPDATE AND ACCOUNTS PAYABLE (NO. 5)

Judge Fowler announced there would be a meeting on September 24, 2018 in the Texas General Land Office to discuss the availability of 2 million plus money for the Commissioner's Courts to buy out property along the river bottoms.

Commissioner Afflerbach announced he had received a call from a contractor that will be doing the demolition and the rebuild on the Hwy72 Bridge and he wants to do an onsite visit.

PUBLIC COMMENT

None

ADJOURN (NO. 6)

MOTION: Mr. Kaiser made a motion to adjourn. Mr. Pilchick seconded the motion. Motion carried on a vote of 5-0. [Adjourned at 1:50 p.m.]

**MINUTES OF THE COMMISSIONERS COURT OF DE WITT COUNTY, TEXAS
REGULAR MEETING – SEPTEMBER 24, 2018**

DeWitt County Commissioners Court met in regular session September 24, 2018 at 9:00 a.m. in the County Courtroom at the DeWitt County Courthouse in Cuero, Texas, with the following members present:

County Judge Daryl L. Fowler
Commissioner Curtis Afflerbach, Precinct No. 1
Commissioner James B. Pilchick Sr., Precinct No. 2
Commissioner James Kaiser, Precinct No. 3

CALL TO ORDER; PLEDGE OF ALLEGIANCE & INVOCATION

Judge Fowler called the meeting to order and led everyone in the pledge of allegiance. Mr. Afflerbach gave the invocation.

NEW BUSINESS:

PROCLAMATION FOR 2018 NATIONAL 4-H WEEK (NO. 1)

MOTION: Mr. Kaiser made a motion to adopt a proclamation designating October 7 through October 13, 2018 as National 4-H Week in DeWitt County. Mr. Pilchick seconded the motion. Motion carried on a vote of 4-0.

MEMORANDUM OF UNDERSTANDING (NO. 2)

MOTION: Mr. Kaiser made a motion to adopt a Memorandum of Understanding between Texas A&M AgriLife Extension Service and DeWitt County regarding information technology service and support at the DeWitt AgriLife Extension Office in the County Annex. Mr. Pilchick seconded the motion. Motion carried on a vote of 4-0.

RECEIVE AND AWARD BID (NO. 3)

MOTION: Mr. Kaiser made a motion to receive bids for a commissary contract for the DeWitt County Sheriff's Office and award bid to Keefe Commissary Network LLC. Mr. Pilchick seconded the motion. Motion carried on a vote of 4-0.

NON-RESIDENTIAL SERVICES AGREEMENT (NO. 4)

MOTION: Mr. Pilchick made a motion to approve the renewal of a one-year contract between Liberty Resources Family Services, Inc. and the County of DeWitt for non-residential family counseling services for juvenile offenders beginning on September 1, 2018. Mr. Afflerbach seconded the motion. Motion carried on a vote of 4-0.

DEPARTMENT OF STATE HEALTH SERVICES APPLICATION (NO. 5)

MOTION: Mr. Kaiser made a motion to authorize the county judge to enter application for Syndromic Surveillance program with Texas Department of State Health Services. Mr. Pilchick seconded the motion. Motion carried on a vote of 4-0.

GRANT APPLICATION FOR TIDC FY19 FORMULA GRANT (NO. 6)

MOTION: Mr. Kaiser made a motion to authorize the county judge to submit the application to the Texas Indigent Defense Commission application. Mr. Pilchick seconded the motion. Motion carried on a vote of 4-0.

DISCUSS REDISTRICTING NEED (NO. 7)

Passed

RACIAL PROFILING REPORT (NO. 8)

MOTION: Mr. Afflerbach made a motion to receive Racial Profiling Report Exemption from DeWitt County Constable Pct. 2, Steven A. Wehlmann. Mr. Kaiser seconded the motion. Motion carried on a vote of 4-0.

GENERATOR QUOTE (NO. 9)

MOTION: Mr. Kaiser made a motion to receive and review a quote from Hanson Professional Services for Natural Gas and Diesel Generators in the DeWitt County Courthouse and Annex. Mr. Afflerbach seconded the motion. Motion carried on a vote of 4-0.

PIPELINE CROSSING PERMIT (NO. 10)

MOTION: Mr. Afflerbach made a motion to approve pipeline crossing permit application of Burlington Resources to cross Bellevue Cemetery Road in Commissioner Precinct No. 1. Mr. Pilchick seconded the motion. Motion carried on a vote of 4-0.

PIPELINE CROSSING PERMIT: (NO. 11)

MOTION: Mr. Kaiser made a motion to approve pipeline crossing permit with Burlington Resources to cross Muschalek Road in Commissioner Precinct No. 3. Mr. Pilchick seconded the motion. Motion carried on a vote of 4-0.

PIPELINE CROSSING PERMIT (NO. 12)

MOTION: Mr. Kaiser made a motion to approve pipeline crossing permit with Burlington Resources to cross Lackey Ranch Road in Commissioner Precinct No. 3. Mr. Pilchick seconded the motion. Motion carried on a vote of 4-0.

PRESENTATION OF CERTIFICATE AND AWARD (NO. 13)

Presentation of a Certificate of Achievement for Excellence in Financial Reporting and an Award of Financial Reporting Achievement to Carrie Rea, county auditor, and her staff on behalf of the Government Finance Officers Association of the United States and Canada.

ACCOUNTS PAYABLE (NO. 14)

MOTION: Mr. Kaiser made a motion to approve accounts payable. Mr. Afflerbach seconded the motion. Motion carried on a vote of 4-0.

BUDGET AMENDMENT REQUESTS (NO. 15)

MOTION: Mr. Kaiser made a motion to approve budget amendment requests. Mr. Pilchick seconded the motion. Motion carried on a vote of 4-0.

PERSONNEL CHANGES (NO. 16)

Pamela Brandstetter, Chief Deputy, County Clerk; step increase effective October 1, 2018; Category 3 Step 9; 17 years of employment; rate of pay to be \$1,903.24/bi-weekly \$23.79/hour; next possible step increase October 1, 2021; comp time will be paid out at time of step

Chelsea Kirkland, Deputy, District Clerk; step increase effective October 26, 2018; Category 1 Step 3; 2 years of employment; rate of pay to be \$1,310.00/bi-weekly \$16.37/hour; next possible step increase October 26, 2021; comp time will be paid out at time of step

Brandon Caldwell, Dispatcher, Sheriff Office; hired effective September 24, 2018; Category 7 Step 1; rate of pay to be \$1,345.43/bi-weekly \$16.82/hour; next possible step increase September 24, 2019

Erin Gregorcyk, Dispatcher, Sheriff Office; resignation effective September 16, 2018; 3 years 3 months of employment; comp and vacation time will be paid out on last check

Clint W. Fellers, Jailer, Sheriff Office; hired effective September 17, 2018; Category 12 Step 1; rate of pay to be \$1,446.34/bi-weekly \$16.82/hour; next possible step increase September 17, 2019

MOTION: Mr. Afflerbach made a motion to approver personnel changes. Mr. Kaiser seconded the motion. Motion carried on a vote of 4-0.

BONDS (NO. 17)

Diana Mireles – Admin Assistant/Data Coordinator with Juvenile Probation Department

MOTION: Mr. Kaiser made a motion to approve bond. Mr. Pilchick seconded the motion. Motion carried on a vote of 4-0.

HURRICANE HARVEY INFORMATION UPDATE AND ACCOUNTS PAYABLE (NO. 18)

No Hurricane Harvey Update

COURTHOUSE/ANNEX EXPENDITURES/MAINTENANCE/IMPROVEMENTS (NO. 19)

Trane is replacing a couple of valves that needed work.

Water main for the sprinkler is beginning to leak.

Judge Fowler reported that Tax Assessor Collector Susie Dreyer has requested some security modifications for the Tax Office.

Judge Fowler reported that the Office of Court Administration (OCA) has hired an internal security officer that would come to the county to assess county buildings and prepare a report to suggest modifications and report deficiencies. Judge Fowler will contact the OCA and request an assessment for the county.

LEGISLATIVE UPDATE (NO. 20)

Judge Fowler reported that he would be attending a meeting at the Governor's office on Wednesday, September 26th for round two (2) of the 2.5% revenue cap.

Steve Holzheuser called last week and advised that the county has a meeting arranged with the Texas Oil & Gas Association on October 10, 2018.

DISCUSSION OF COMMISSIONER PRECINCT OPERATIONS (NO. 21)

Commissioners discussed normal precinct operations.

PUBLIC COMMENT

None

ADJOURN (NO. 22)

MOTION: Mr. Kaiser made a motion to adjourn. Mr. Pilchick seconded the motion. Motion carried on a vote of 4-0. [Adjourned at 9:53 a.m.]

**MINUTES OF THE COMMISSIONERS COURT OF DE WITT COUNTY, TEXAS
REGULAR MEETING – SEPTEMBER 26, 2018**

DeWitt County Commissioners Court met in regular session September 26, 2018 at 1:30 p.m. in the County Courtroom at the DeWitt County Courthouse in Cuero, Texas, with the following members present:

Commissioner Curtis Afflerbach, Precinct No. 1
Commissioner James B. Pilchick Sr., Precinct No. 2
Commissioner James Kaiser, Precinct No. 3

CALL TO ORDER; PLEDGE OF ALLEGIANCE & INVOCATION

Mr. Afflerbach called the meeting to order, led everyone in the pledge of allegiance and gave the invocation.

NEW BUSINESS:

PAYROLL DISBURSEMENTS (NO. 4)

MOTION: Mr. Kaiser made a motion to approve payroll disbursements. Mr. Pilchick seconded the motion. Motion carried on a vote of 3-0.

ACCOUNTS PAYABLE (NO. 2)

MOTION: Mr. Kaiser made a motion to approve accounts payable. Mr. Pilchick seconded the motion. Motion carried on a vote of 3-0.

BUDGET AMENDMENT REQUESTS (NO. 3)

MOTION: Mr. Kaiser made a motion to approve budget amendment requests. Mr. Pilchick seconded the motion. Motion carried on a vote of 3-0.

PERSONNEL CHANGES (NO 5)

Evangelina Sanchez, Clerk, District Attorney; step increase effective October 1, 2018; Category 1 Step 2; 1 year of employment; rate of pay to be \$1,263.21/bi-weekly \$15.79/hour; next possible step increase October 1, 2019; comp time will be paid out at time of step

Kenneth Siegel, Equipment Operator, Precinct 2; step increase effective October 3, 2018; Category 17 Step 3; 2 years of employment; rate of pay to be \$1,555.16/bi-weekly \$19.44/hour; next possible step increase October 3, 2021; comp time will be paid out at time of step

Dennis Rodriguez, Equipment Operator, Precinct 2; step increase effective October 1, 2018; Category 17 Step 4; 5 years of employment; rate of pay \$1,601.94/bi-weekly \$20.02/hour; next possible step increase October 1, 2020; comp time will be paid out at time of step

Debora Glover, Clerk, Precinct 2; step increase effective October 1, 2018; Category 1 Step 4; 5 years of employment; rate of pay to be \$1,356.79/bi-weekly \$16.96/hour; next possible step increase October 1, 2020; comp time will be paid out at time of step

MOTION: Mr. Kaiser made a motion to approve personnel changes. Mr. Pilchick seconded the motion. Motion carried on a vote of 3-0.

AT&T FIRST NET PRESENTATION (NO. 1)

Court heard a presentation from with AT&T on First Net program for first responders.

PUBLIC COMMENT

District Clerk Tabeth Gardner requested assistance from the Commissioners with moving her office boxes from the attic to the storage building during the 2nd week of October.

Justice of the Peace Pct. 2 Blanca McBride discussed her office space lease agreement and the possibility of a new lease agreement for a new location in Yorktown. Consensus of the court was for Judge McBride to check with the new owners of the current office space and possibly a new lease agreement for a different location.

HURRICANE HARVEY INFORMATION UPDATE AND ACCOUNTS PAYABLE (NO. 6)

County Auditor Carrie Rea discussed an email she received from FEMA, which included a list of questions, that FEMA needs answers for. All of the requested information had already been submitted but now FEMA is requesting the information to be submitted a different way.

ADJOURN (NO. 7)

MOTION: Mr. Kaiser made a motion to adjourn. Mr. Pilchick seconded the motion. Motion carried on a vote of 3-0. [Adjourned at 3:05 p.m.]

THE FOREGOING MINUTES FOR THE MONTH OF SEPTEMBER A.D. 2018 WERE READ AND APPROVED IN REGULAR SESSION OF COURT ON THIS THE 8TH DAY OF OCTOBER, A.D. 2018.



ATTEST: Natalie Carson
NATALIE CARSON, DE WITT COUNTY CLERK

Daryl L. Fowler
DARYL L. FOWLER, COUNTY JUDGE