



**DeWitt County**  
**HUMAN RESOURCES MANAGEMENT/CIVIL**  
**SERVICE**

**CONFIDENTIAL**

307 N. Gonzales St  
 Cuero TX 77954

361-275-0894

**EQUAL OPPORTUNITY**  
**EMPLOYER**

**Background Investigation**  
**Authorization Form**

- \_\_\_\_\_ SSN/Criminal
- \_\_\_\_\_ Driving Record (MVR)
- \_\_\_\_\_ Employment – Job application must be provided

\_\_\_\_\_ Department Requesting Report

In connection with my application for employment with DeWitt County, I understand that DeWitt County, or an outside agency, may complete a background investigation regarding such areas as employment history, educational background, professional license, driver's license, and criminal history or convictions. I hereby authorize DeWitt County to acquire a consumer report<sup>1</sup> for evaluating me for employment, promotion, reassignment or retention as an employee.

I agree that a photocopy of this authorization shall be considered as effective and valid as the original.

I authorize and request all persons, schools, businesses, corporations, government agencies, and law enforcement agencies to release such records without restrictions or qualifications. I also release DeWitt County and any of its employees, representatives, or agents from any and all liability associated with this background investigation. If discrepancies are found, I understand I will be given the opportunity to explain any inaccuracies.

**APPLICANT SECTION: PLEASE PRINT IN INK OR TYPE** **CONFIDENTIAL**

NAME: LAST, FIRST, MIDDLE		MAIDEN OR OTHER NAMES KNOWN BY:
DATE OF BIRTH *	SOCIAL SECURITY NO.	DRIVERS LICENSE NO. & STATE
PREVIOUS ADDRESS **	CITY, STATE, ZIP	DATES
PREVIOUS ADDRESS	CITY, STATE, ZIP	DATES
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PREVIOUS ADDRESS	CITY, STATE, ZIP	DATES
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\* Date of Birth is required solely for the purpose of verifying background information and to insure the accuracy in the search of public records. It will not be used for any other purpose.

\*\* Provide addresses for at least the last seven (7) years.

I HAVE READ AND UNDERSTAND THE ABOVE STATEMENT.

\_\_\_\_\_  
 Applicant Signature Date

<sup>1</sup> The Fair Credit Reporting Act ("FCRA") sets the standards for screening employment when an employer utilizes a third party to conduct background investigations on applications. Under the FCRA a consumer report may include, but is not limited to, criminal history checks, identification and social security number checks, education verifications, employment verifications, and reference checks.